

AUTHORIZE THE BANK TO PERFORM TRANSACTIONS ON YOUR BEHALF

{{Address Sender}}

Date : November 17, 2020

{{Name Recipient}}

{{Address Recipient}}

Subject : {{Subject}}

Dear Sir/Madam {{Name}},

I, {{your name}}, hereby authorize {{Bank Name}} to transfer an amount of {{amount}} at the beginning of each month from my bank account {{bank account number}} to bank account number {{bank account number}} starting from {{start date}} till {{end date or empty}}.

Yours sincerely,

{{Signature}}

{{Formal Name}} {{Title}}