

To,
TheManager

ABC

London
1sJune 20XX

Subject: Authority letter for Amite Johnson

To Whomsoever It May Concern,

I, the undersigned, have been a customer of your ABC bank since 2009, and have a savings account and a recurring deposit account with the bank, the details of these accounts are enclosed with this letter.

I hereby authorize Amite Johnson, my sister, to act in all matters necessary with regards to both the accounts. I ensure you of my full consent with regards to this authorization. As I will be away from the country for next two years I will not be in a position to make required signatures when necessary. This may be even fatal for my business proceedings and finally we may have to land up in some unwanted condition, which I fully want to avoid. I am enclosing duplicates of my account statement of the past two months and proof of identity for confirmation of my relationship with Amite Johnson.

In case you need to contact me for any clarification or verification, please send me an email at alina_johnson@abc.com, which is the verified email linked to both the accounts I hold with you.

Regards,

Alana Johnson

Customer Id: 6998/89009